

# Chapter 3

## Your professional ePortfolio

### Annex 1 - Infosheet - Prepare your professional ePortfolio

Information for teachers/trainers how they can set up a Padlet template to create a lesson for their students on collecting facts about the topic ePortfolio

Translation of: <https://padlet.com/scholzihkpg/33y3h40p09jl46f3>

#### Introduction for the educator

- Register for free on <https://padlet.com>
- Create a padlet like this
- Tutorial Padlet - Short YouTube Introduction → <https://www.youtube.com/watch?v=sFqTuDY34zw>
- You can create three pinboards for free
- You can invite students to the padlet with link or QR-Code

Each student will be asked to create his/her own padlet by collecting information on the internet on the following set of questions. On padlet they can show their creativity by compiling links, videos, pictures, voices or drawings on the topic ePortfolio:

#### Step 1 - General questions about ePortfolios

What do you need ePortfolios for?

What layout options are available for ePortfolio?

What are the components of an ePortfolio?

How and where can I publish my ePortfolio? Later you can take a closer look at the exercises on professional ePortfolios with Europass, Mahara or Google Sites

#### Step 2 - Plan and select content for your ePortfolio

Questions about your soft skills

Which soft skills were shown in your social or professional life? How can you demonstrate those as content in your ePortfolio?

Have your results of the YOUNIQUE mapping process at hand. If not done yet, you might want to map your soft skills here:

What were some of the tasks in your school days that you particularly enjoyed?

## Step 3 - Structuring

How do modern ePortfolios look like? How are they structured? What comes first, second, third...? Now you are ready to create your first ePortfolio. For the technical part take a closer look at the exercises on professional ePortfolios with Europass, Mahara or Google Sites.

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